

NOTICE OF DAMERHAM PARISH COUNCIL ANNUAL MEETING

To all Damerham parish residents

You are invited to attend the PARISH COUNCIL ANNUAL MEETING in Damerham Village Hall, Damerham on **Monday 20th May 2024 at 7pm.**

AGENDA

- 1. To receive the Chairman's report for 2023-2024**
- 2. To review, approve and adopt Parish Council legal documents:**
 - Standing Orders
 - Risk Assessment
 - Complaints Procedure
 - Financial Regulations
 - Asset Register.
- 3. To elect Chairman of the Council** and to receive the Chairman's Declaration of Acceptance of Office.
- 4. To elect the Vice Chairman of the Council** & to receive the Vice Chairman's Declaration of Acceptance of Office.
- 5. Apologies and declaration of quorum**
- 6. To receive any declarations of interest** from any Councillor on any agenda item and to receive confirmation from all Councillors that Declaration of Interest forms are up to date.
- 7. To approve & sign the Minutes of the meeting held on 18th March and 15th April 2024**
- 8. To consider and confirm the dates & times of ordinary meetings of the Council for the ensuing year**
- 9. Elect official signatories to official documents on behalf of Damerham Parish Council**
- 10. Finance**
 - i. To review current balances & financial position**
 - ii. To approve expenditure**
 - iii. To receive annual accounts and bank reconciliation 2023-2024**
 - iv. Note CIL received: £0**
 - v. To approve and sign Annual Governance and Accountability Return:**
 - a) Annual Governance Statement
 - b) Certificate of Exemption
 - c) Accounting Statements 2023 - 2024
 - v. Consider award of s137 grants to local individuals and organisations.**
- 11. To receive Officer reports:**
 - i. Parish Footpaths Officer
 - ii. Dark Skies Officer
 - iii. Parish Transport Representative – still to be appointed
 - iv. Any other reports from meetings attended
- 12. Matters to report** - To discuss any questions not on the Agenda
- 13. Planning Applications:**
 - i. To receive & comment on applications received:**

24/10257 MERIDAN COTTAGE, HIGH STREET, DAMERHAM SP5 3EU
Removal and replacement of existing polycarbonate conservatory roof with an Insulated Tiled roof with black low pitch metal shingles and x2no. roof lights 1 (Application for listed building consent)

24/10377 HYDE FARM, CRANBORNE ROAD, DAMERHAM SP6 3JH
Renew pitched roof slate covering; repairs to timber roof/wall structure; repairs to wall brickwork structure (Application for listed building consent)

ii. To review decisions received from the NFDC Planning Authority:

*21/11663 GREENBANK FARM HOUSE, LOWER DAGGONS LANE, SOUTH END, DAMERHAM SP6
3HE: Variation of condition 2 of Planning permission 20/10570 to allow the proposed timber cladding
NFDC decision: Granted*

iii. Other planning matters:

*TEMPORARY EVENTS NOTICE: JUBILEE CAMPING, BROWNS LANE SP6 3EJ
24.5.24 – 26.5.24; Pop Up Bar for on-site campers
31.5.24 – 1.6.24: Pop Up Bar for on-site campers*

14. Public Participation Session - This provides an opportunity for members of the public to raise questions about and comment on items not on the agenda.

15. Community matters:

- To receive an update on 80th D-Day Commemoration lighting of beacon

16. Environmental matters:

- To receive an update following the Lengthsman visit to village on 3rd May. Suggested tasks for next visit on Monday 8th July

17. To receive items of correspondence: All correspondence has been forwarded to Councillors prior to the meeting.

18. Matters to be raised on the next agenda

19. To set date & time of the next Parish Council Meeting at Damerham Village Hall.

Lindsey Malcom, Clerk to the Council

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