

**DAMERHAM PARISH COUNCIL**  
**on Monday 14<sup>th</sup> December 2020**  
**Minutes of the Parish Council Meeting held via Zoom**

<b>Councillors present:</b> David Crane (Chairman)   Cathy Godber   Glyn Ruth   Richard Major   Pete Doherty Kirsty Anderson   Douglas Connell   Phil Tandy
<b>Members of the public present: 5</b>
<b>Others present:</b> Mandy Wilkinson (Clerk)

**Public participation:**  
The following matters were raised: -  
Agenda item: 20/21.219 was discussed in the public participation, general discussion between applicants, parishioners and Parish Councillors.

- 1. 20/21.213: Apologies and declaration of quorum**  
Apologies received from Cllr Phil Stephens and Cllr Edward Heron  
Cllr Doherty joined the meeting at 19.42pm  
Due to technical problems Cllr Major had to leave the meeting
- 2. 20/21.214: Declaration of pecuniary interests**  
Cllr Phil Tandy expressed an interest in 20/21.219: NFDC 20/11274 – Damerham playing field
- 3. 20/21.215: To approve and sign the minutes of the previous meeting held on 16<sup>th</sup> November 2020**  
It was proposed and seconded for the minutes of this meeting to be signed by the Chairman as a true and accurate record: all in favour (7).
- 4. 20/21.216: To receive Officer Reports:**
  - i. Parish Footpaths Officer: Ros Jones sent her apologies.  
Cllr Crane confirmed on Ros's behalf that signage and finger posts have been requested from the Hampshire Countryside Services for the Lower Daggons Lane footpath.
  - ii. Any other reports from meetings attended: No other meetings attended.
- 5. 20/21.217: Financial Position: To review current balances and financial position:**  
**Current Account - £8263.73   Deposit Account - £8948.43** (Figures as per last received bank statement)
  - 5.1. 20/21.218: Expenditure: Invoices received since the last meeting to be approved and cheques to be signed to be approved - All in favour (8).**  
Cheque 878 – Time 2 Display – Parish Pump printing Nov and Dec printing - £72.00  
Cheque 879 - Lexis Nexis LCA Book - £60.00  
Cheque 880 - SLCC Membership and course balance - £119.00  
Cheque 881 - M Wilkinson – Clerk salary, DPC website subscription and printer ink - £292.44
- 6. 20/21.219: To consider planning applications:**
  - 6.1 To receive and comment on applications received:**

NFDC 20/11241: GREENBANKS, LOWER DAGGONS LANE, SOUTH END, DAMERHAM SP6 3HE  
Description: Shed.

Following discussion, the members of the Parish Council, proposed, seconded and Resolved (8) a recommendation of a PAR4 – We recommend REFUSAL for the reasons listed:  
An overdevelopment of a limited space which already has structures within it  
Out of character with its surroundings and too large

NFDC 20/11269: METHODIST CHAPEL, HIGH STREET, DAMERHAM SP6 3EU

Description: Change of use of existing building to dwelling; external alterations; provision of parking and foul drainage arrangements.

Following discussion with the applicant, parishioners and the Parish Councillors, the members of the Parish Council, proposed, seconded and Resolved (8) a recommendation of a PAR3 – We recommend PERMISSION for the reasons listed:

It is a positive use of a redundant building for which there is no educational or community use. The Parish Council stipulated some conditions to be attached to the PAR3 recommendation which are:

Obscured Glazing for the windows which overlook the neighbouring property (Cobblers North) and those windows not to be able to be opened.

NFDC 20/11274: DAMERHAM PLAYING FIELDS, HIGH STREET, EAST END, DAMERHAM SP6 3HQ

Description: New single-storey storage building for Damerham Village Fair positioned within existing storage compound/area at rear of Damerham Sports Pavilion.

Following discussion with the applicant, parishioners and the Parish Councillors, the members of the Parish Council, proposed, seconded and Resolved (8) a recommendation of a PAR3 – We recommend PERMISSION for the reasons listed:

This will be a significant additional amenity to the village which will enhance the operation of the annual Village Fair which is a major community event.

NFDC 20/11341: THE OLD POLICE HOUSE, WEST PARK LANE, DAMERHAM, SP6 3HB

Description: Demolition of existing conservatory and replace with extension to the rear of the Property.

Following discussion with the applicant, parishioners and the Parish Councillors, the members of the Parish Council, proposed, seconded and Resolved (8) a recommendation of a PAR3 – We recommend PERMISSION for the reasons listed:

It is of an appropriate design and scale in keeping with the design of the dwelling.

It is within the 30% expansion rule under DF20

## **6.2 To Review decisions received from the NFDC Planning Authority:**

NFDC 20/10607: Manor Farm, Cornpits Lane, Damerham – Use of land for seasonal camping for up to 75 days per year; retention of toilets and showers on a permanent basis.

Decision: Application has been withdrawn by applicant

## **6.3 Other Planning Matters:**

NFDC 20/10679 – Parvins Cottage, Lower Daggons Lane, South End, Damerham – Single storey extension, removal of existing extension and outbuilding

Decision: Awaiting Decision

NFDC 20/10680 – Parvins Cottage, Lower Daggons Lane, South End, Damerham – Single storey rear extension, new stairs to attic, re-open fireplace in sitting room (Application for listed building consent)

Decision: Awaiting Decision

## **6.4 Tree Work Applications: No tree work applications received**

## **7. 20/21.220: Matters arising from previous minutes not appearing as agenda items:**

i. Review and approve Statutory Documents: Standing Orders and Code of Conduct amendments:

After discussion, the members of the Parish Council proposed, seconded and Resolved that the Standing Orders are approved. The Code of Conduct needs the addition of an appendix to clarify the definition of a “friend” - **Clerk to update Code of Conduct for approval at the January 2021 meeting**

ii. Village Plan Working Group:

Cllr Crane gave an update on behalf of the Village Plan working group, he confirmed that a questionnaire will be distributed to all parishioners for their feedback, there will be an applied time frame, with regular updates. There may be an available grant from the NFDC to assist with the funding of the Village Plan Working Group and The Affordable Housing Working Group – **Clerk to enquire**

iii. Affordable Housing Working Group:

Cllr Tandy gave an update on behalf of the Affordable Housing Working Group, he advised that himself and Cllr Connell have had a Zoom meeting with Cllr Heron, regular updates will be given. Terms of reference have been circulated to Parish Councillors.

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iv. Update on Sluice Gate, Allen River at West Park Meadow:

Cllr Crane advised that he has contacted a contractor to provide a quotation for the new sluice gate on the Allen River at West Park Meadow, but as yet has had no reply – **Cllr Crane to chase up**

v. Update on BT phone box:

Clerk advised that BT have been chased on several occasions regarding Damerham wishing to keep our phone box, and for the repairs to be made – **Clerk to chase BT**

**8. 20/21.221: Parish Council Matters:**

i. Budget 2021-22 – Following on from the previous meeting when the budget had been presented, members have considered the documentation, and Resolved to adopt the budget. The following motion was then proposed Damerham Parish Council should increase the precept requested by £289 to £9936 to meet future expenditure. This motion was proposed, seconded and Resolved (8).

**9. 20/21.222: Community matters:**

i. West Park Meadow Working Group - Due to Coronavirus, the West Park Meadow Working group have been unable to meet.

**10. 20/21.223: Environmental matters:**

i. Update on last Parish Lengthsman visit and suggestions for his next visit on the 22<sup>nd</sup> February 2021. Councillors and Parishioners are reminded that suggestions of Lengthsman tasks can be emailed to the clerk @ [clerk@damerham.net](mailto:clerk@damerham.net)

ii. Ditch clearing - Cllr Crane thanked Richard Burrough for clearing the ditches down Court Hill, along Lower Daggons Lane and at Millend. – **we await his invoice for the completed work.**

iii. Action required by Hampshire Highways requested by a resident following the flooding in the centre of the village caused by heavy rain – Update the area had been visited and the pipe has been white lined. Cllr Tandy advised he has also contacted Hampshire Highways via the Hampshire Highways website to report four areas which need attention. **Clerk to contact Hampshire Highways & HCC**

**11. 20/21.224: Correspondence:** All correspondence has been forwarded to Councillors prior to meeting.

**12. 20/21.225: Date of next meeting:**

Monday 18<sup>th</sup> January 2021 @ 7.30pm - Due to Coronavirus this meeting will be held via Zoom

*Meeting was closed the meeting at 21.22pm*

*These are draft minutes until approved at the next meeting*

*Mandy Wilkinson – Damerham Parish Council Clerk*

[clerk@damerham.net](mailto:clerk@damerham.net)